RESIDENCE Du Golfe

## **DELIVERY AND COURIER INFORMATION**



You have just moved in the Residence du Golfe, to have your name displayed on the letterbox send an email to residencedugolfe@gmail.com (specify the apartment number)

In addition, you must add the number of your apartment block onto your contact details; if this is not the case, the postman will not be able to deliver your mail.



## To the attention of Courriers

- Every building (1 to 7) has its own letterboxes on the ground floor (see direction signs in the park)

- Parcels of a size that allows it must be deposited in the letterboxes.

- In the event of packages that do not fit in the letterboxes, the package must be delivered to the recipient in person.

- If the recipient is absent, the package cannot be delivered (no package will be left for a person other than the final recipient)

## For people waiting for a package

- When placing your order, you must specify the number of your apartment block, in order to facilitate delivery

- In the event that your parcel does not fit in your letterbox, you must ensure either that you are present or you must have your parcel deposited at a collection point (no parcel can be deposited other than in your letterbox or in person)

In the event of loss or theft of a package, the Residence declines any responsibility.